

**REPUBLIC OF KENYA**



**GOVERNMENT OF MAKUENI COUNTY**



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**PERFORMANCE CONTRACT BETWEEN THE GOVERNOR OF  
MAKUENI COUNTY**

**AND**

**EXECUTIVE COMMITTEE MEMBER  
DEPARTMENT OF AGRICULTURE, IRRIGATION, LIVESTOCK AND FISHERIES  
DEVELOPMENT**

**FOR THE PERIOD FROM 1<sup>ST</sup> JULY, 2018 TO 30<sup>TH</sup> JUNE, 2019**

## **PERFORMANCE CONTRACT**

This performance Contract (hereinafter referred to as the ‘Contract’) is entered into between the County Government of Makueni (hereinafter referred to as ‘County Government ’) represented by (herein referred to as ‘the Governor’) of **P.O Box 78-90300 Makueni** (together with his assignees and successors) of the one part and the Executive Committee Member for Department of Agriculture, Irrigation, Livestock & Fisheries Development; (hereinafter referred to as ‘ECM’), (together with his/her assignees and successors) of **P.O Box 78 – 90300 Makueni** of the other part.

### **WHEREAS:**

The County Government is committed to ensuring that public offices are well managed and they are cost effective in delivering quality service to the public in line with provisions of the Constitution of Kenya;

The County Government recognizes that Departments/Boards hold a vital key in the implementation of County priority programmes and projects, other national priorities including the “Big Four” Initiatives in order to improve the quality of lives of the people of Makueni County and make the County competitive;

The purpose of this performance contract is to establish the basis for ensuring that efficient and effective services are delivered to the people of Makueni County in line with the provisions of the Constitution and by requiring Departments to adapt systems that enable innovativeness and adaptability of public services to the needs of users.

This Performance Contract therefore represents a basis for continuous performance improvement that meets the needs and expectations of the county residents.

**NOW THEREFORE**, the parties hereto agree as follows:

### **Part I : Statement of Responsibility by the Execucutive Committee Member**

It is my responsibility to provide the required leadership in designing suitable plans and strategies that will contribute to high and sustainable socio- economic development. It is my undertaking to ensure that the Department has a credible strategic plan and performance contract that will deliver the desired goals.

It is also my undertaking that I will perform my responsibilities diligently and to the best of my abilities to support the achievement of the agreed performance targets.

### **Part II: Vision Statement , Mission Statement , Departmental Mandate and Strategic Objectives**

#### **Vision**

A food secure county

#### **Mission**

To develop and implement structures for food production, processing and marketing on a sustainable basis in the county.

## **Mandate**

### **1.0 Agriculture and Irrigation**

- i) Development of crop industry
- ii) County agriculture policy Development and management
- iii) Development and dissemination of appropriate technologies and strategies for crops development
- iv) Provide agricultural extension services including research – extension linkages
- v) Mainstreaming sociological perspectives in Agricultural Development;
- vi) Promote farmers, service providers and stakeholders’ organizational development
- vii) Crop research and development
- viii) Crop husbandry including plants pest and disease management
- ix) Crops industry standards and quality management
- x) Development and management of agricultural data and information;
- xi) Agribusiness and agro-industry development
- xii) Promote irrigation
- xiii) Agricultural land use planning and management
- xiv) Promote access to affordable agricultural financing
- xv) Promote use of agricultural mechanization services and technologies for crops development
- xvi) Soil and water conservation, agroforestry and biodiversity conservation
- xvii) Development and coordination of agricultural projects and programmes
- xviii) Agricultural Training Centre (ATC) development
- xix) Agricultural Mechanization Services (AMS) development
- xx) Implementation of relevant National policies at the County level;
- xxi) Organization / coordination of agricultural shows and exhibitions and trade fairs

### **2.0 Livestock and Fisheries Development**

- i) Development and coordination of livestock and fisheries projects and programmes
- ii) Development of Livestock Industry
- iii) Livestock Policy Management
- iv) Livestock Research and Development
- v) Provide livestock extension services including research – extension linkages
- vi) Development and management of agricultural data and information;
- vii) Livestock value addition/ processing and Marketing
- viii) Range Development and Management
- ix) Agribusiness development
- x) Promote access to affordable livestock sub sector financing
- xi) Development and dissemination of appropriate technologies and strategies
- xii) Livestock Branding
- xiii) Animal disease control
- xiv) Livestock disease diagnostic (laboratory) services
- xv) Veterinary services including clinical services, AI and reproductive health management
- xvi) Zoo sanitary services

- xvii) Procure, register, conduct efficacy trials, distribute, prescribe and regulate pharmaceutical products and poisons to ensure their safe use in humans and animals.
- xviii) Livestock/ animal licensing and related permits
- xix) Animal breeding services including artificial insemination services
- xx) Promotion of agricultural mechanization and management of Agricultural Machinery Services for the livestock industry
- xxi) Agricultural training centre development
- xxii) County Food Security and Nutrition Policy
- xxiii) Animal control and welfare including; Licensing of dogs and Facilities for the accommodation, care and burial of animals
- xxiv) Development of Fisheries including fisheries policy
- xxv) Aquaculture and inland fisheries exploitation and development
- xxvi) Fisheries data information collection, processing and disbursement.
- xxvii) Organization / coordination of agricultural shows and exhibitions and trade fairs
- xxviii) Mainstreaming sociological perspectives in Agricultural Development
- xxix) Veterinary public health/Meat inspection
- xxx) County abattoirs
- xxxi) Leather development

### **Strategic Objectives of the Department**

- i. Increase agricultural production and productivity ;
- ii. Enhance value addition and commercialization;
- iii. Intensify extension and training services for increased technology uptake;
- iv. Reduce incidences of crop and livestock pests and diseases;
- v. Mainstream youth and other vulnerable in agriculture; and
- vi. Promote Irrigated development, soil & water conservation and range rehabilitation
- vii. Intensify extension services for increased technology uptake
- viii. Flagship Project to be Implemented by department include the Fruit processing plant project and dairy development
- ix. Promote post harvest management, value addition and marketing

### **Part III: Statement of Strategic Intent by the Executive Committee Member**

In carrying out my duties, I intend to put all my efforts towards contributing effectively and efficiently to the achievement of the county development agenda as espoused in the Kenya Vision 2030 and Makueni County Vision 2025 and the Makueni County CIDP 2018-2022, keeping in mind the specific priorities of my Department.

Bearing in mind the imperative of inclusivity, I will implement the following Strategic Intentions during the Financial Year

1. Ensuring that systems are established for equality for all users of public services;

2. Ensuring impartiality and fairness in the process of delivery of public services;
3. Ensuring promotion of National Cohesion and National Values;
4. Ensuring continuity of public services under all circumstances;
5. Establishing systems to enable innovativeness and adaptability of public services to the needs of users;
6. Ensuring professionalism and ethics in Public Service is achieved and maintained;
7. Establishing systems to ensure promotion and protection of rights of users of public services and public servants as enshrined in the Bill of Rights;
8. Institutionalizing a culture of accountability, integrity, transparency and promotion of values and principles of public service;
9. Ensuring a corruption free public service
10. Ensuring effective, efficient and responsible use of public resources; and
11. Ensuring responsiveness by public servants in delivery of public services.

#### **Part IV: Commitments and Obligations of the County Government**

1. Develop County Integrated Development Plan, which should be anchored on National and County policies, SPS and national plans such as Vision 2030 Medium Term Plan III;
2. Establish and operationalize service delivery, financial and related management systems for the county;
3. Establish a culture of service and accountability in the county public service, including working styles, attitudes and work ethics
4. Ensure that appropriate measures are instituted to mitigate against corrupt practices in the county public service.
5. Ensure timely approval of departmental requests.
6. Ensure timely availability/provision of necessary resources based on approved budget.

#### **Part V: Reporting Requirements**

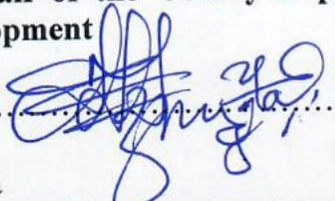
The County Executive Committee Member shall submit quarterly and annual performance reports in the prescribed format to the County Performance Management Coordination Committee for monitoring progress and evaluation of performance.

#### **Part VI: Duration of the contract**

The performance contract will run for a period of one financial year from 1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019.

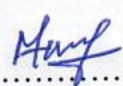
**Part VII: Signatories to the Performance Contract**

**For and on behalf of the County Department of Agriculture, Irrigation, Livestock & Fisheries Development**

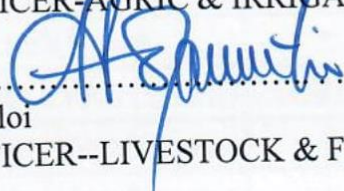
Signature..........Date.....10/09/2018.....

Lawrence Nzunga  
COUNTY EXECUTIVE COMMITTEE MEMBER  
DEPARTMENT OF AGRICULTURE, IRRIGATION, LIVESTOCK & FISHERIES  
DEVELOPMENT

**Witnessed by:**

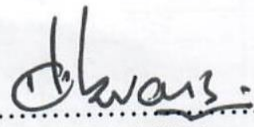
Signature..........Date.....10/09/2018.....

Mary Muteti  
CHIEF OFFICER-AGRIC & IRRIGATION

Signature..........Date.....10th Sept. 2018.....


Martin Mboloi  
CHIEF OFFICER--LIVESTOCK & FISHERIES

**For and on the behalf of the Government of Makueni County**

Signature..........Date.....10/9/2018.....

H.E KIVUTHA KIBWANA,  
GOVERNOR, MAKUENI COUNTY

**WITNESSED BY;**

Signature..........Date.....10-9-2018.....

H.E ADELINA MWAU  
DEPUTY GOVERNOR, MAKUENI COUNTY

**PERFORMANCE CONTRACT MATRIX**

	<b>CRITERIA CATEGORY</b>	<b>UNIT OF MEASURE</b>	<b>WEIGHT</b>	<b>CURRENT STATUS FY 2017/18</b>	<b>TARGET FY 2018/19</b>
A	<b>FINANCIAL STEWARDSHIP AND DISCIPLINE</b>				
	a) Absorption of Allocated Funds	%	4	67	100
	b) Development Index	%	2	74	66.3
	c) A-in-A	Ksh	1	8,490,400	15,600,000
	d) Asset Management	%	1	60	100
	e) Pending bills	%	2	0	≤ 1
	<b>Weight Sub Total</b>			<b>10</b>	
B	<b>SERVICE DELIVERY</b>				
	a) Implementation of Citizens' Service Delivery Charter	%	2	25	100
	b) Customer Satisfaction	Report	2		1
	c) Application of service delivery Innovations	%	2	60	100
	d) Resolution of Public Complaints	%	2	80	100
	e) Automation	Report	2	1	1
	<b>Weight Sub Total</b>			<b>10</b>	
C	<b>INSTITUTIONAL TRANSFORMATION</b>				
	a) Development of County Planning Framework	%	3	75	100
	b) Youth Internships/ Industrial Attachments/Apprenticeships	No	1	22	50
	c) Access to Government Procurement Opportunities (AGPO)	Ksh.	2	3,800,000	142,330,000
	d) Promotion of Local Content in Procurement	Ksh.	1.5	N/A	189,774,065
	e) Competence Development	%	2	40	100
	Knowledge Management	%	2	60	100

	f) Work Environment	%	1	65	100
	g) Safety and Security Measures	%	1	65	100
	h) Cascading of Performance Contracts	%	1.5	40	100
	<b>Weight Sub Total</b>		<b>15</b>		
<b>D</b>	<b>CORE MANDATE</b>				
	<b>FLAGSHIP PROJECTS :</b>				
	a) Makueni Fruit Processing Plant development	%	9	98	100
	b) Dairy development	%	6	95	100
	c) Makueni grain processing plant	%	8	N/A	100
	<b>Weight Sub Total</b>		<b>23</b>		
	<b>OTHER LIVESTOCK PROJECTS</b>				
	a) Honey Development	%	2	30%	100%
	b) Poultry development	%	2	80%	100%
	c) Livestock disease control	%	2	80%	100%
	d) Fisheries development and ATC feed center	%	2	80%	100%
	e) Abattoir Construction	%	1	5%	10%
	f) Stock yards construction	%	2	10%	100%
	g) Improvement of ATC	%	2	N/A	100%
	<b>Weight Sub Total</b>		<b>13</b>		
	<b>OTHER AGRICULTURE PROJECTS</b>				
	a) Horticulture – Fruit and vegetable crops value chain development	%	2	80%	100%
	a) Industrial crops development (Sisal, Macadamia, cotton and sericulture)	%	2	80%	100%
	b) Grains value chain development (Kasikeu, Thange, Kalawa, Kikumini/Muvau and Masongaleni)	%	2	80%	100%
	c) Food security initiatives-	%	1	80%	100%



	support to farm ponds programme (Farm Ponds)				
	d) Mechanized agriculture and technology transfer (AMS)	%	2	80%	100%
	e) Hold the Makueni ASK show	No	2	1	1
	f) All other donor projects in the dept	%	2	50%	100%
	<b>Weight Sub Total</b>		<b>13</b>		
	<b>OTHERS</b>				
	a) Revenue Collection	Ksh.	2	5,032,870	12,000,000
	b) Ease of Doing Business	%	2	70	100
	c) Compliance With Statutory Obligations	%	2	100	100
	d) Project Completion Rate	%	2	85	100
	Weight Sub Total		8		
	<b>Weight sub Total for core mandate</b>		<b>60</b>		
<b>F</b>	<b>OTHER OPERATIONS</b>				
	a) Maintenance schedule	%	0.25	50%	100%
	b) Maintenance of buildings and stations	%	0.5	75%	100%
	c) Maintenance of vehicles, plant	%	0.25	75%	100%
	d) and equipment				
	e) Environmental Sustainability	%	0.5	85%	100%
	f) Ease of Doing Business	%	0.5	75%	100%
	g) Compliance With Statutory Obligations	%	0.5	95%	100%
	h) Project Completion Rate	%	0.5	75%	100%
	<b>Weight Sub Total</b>		<b>3</b>		
<b>E</b>	<b>CROSS-CUTTING ISSUES</b>				
	a) Prevention of Alcohol and Substance Abuse	%	0.5	90	100
	b) Prevention of HIV Infections	%	0.5	90	100
	c) Disability Mainstreaming	%	0.5	70	100
	d) Gender Mainstreaming	%	0.5	100	100
	e) Environmental Sustainability	%	1	100	100

f) Corruption Prevention	%	1	100	100
g) National Cohesion and Values	%	1	100	100
<b>Weight Sub Total</b>		<b>5</b>		
<b>OVERALL TOTAL WEIGHT</b>		<b>100</b>		

## EXPLANATORY NOTES

Agreed target	Explanatory notes
<b>A. FINANCE AND STEWARDSHIP:</b>	
<b>Absorption of Allocated Funds</b>	The Department commits to absorb 100% of all allocated funds for recurrent and development expenditure by June, 2019; Development Ksh. 474,435,163.00 and Recurrent Ksh.241,563,621.16 total Ksh 715,998,784.16
<b>Development Index</b>	The Department commits to achieve 66.3% as the development index for the financial year 2018/19 (100%) DE/TE = 474,435,163.00/715,998,784.16*100
<b>Appropriation-in-Aid (A-in-A)</b>	The Department will benefit from A-in-A totaling to Ksh. Kes.15.6m (World Animal Protection=Kes.7.2m and Kcep Cral =Kes.8.4m) (100%)
<b>Asset Management</b>	The Department commits to achieve 100% in asset management through:- a) Introducing one asset register ( 60%) b) Update Assets register by 30 <sup>th</sup> June, 2019 (40%)
<b>Pending bills</b>	The Department commits to ensure that the pending bills do not exceed 1% of actual budgetary allocation for the financial year ending 30 <sup>th</sup> June, 2019
<b>B: SERVICE DELIVERY:</b>	
<b>Performance Objective 2: To Manage Citizens Expectations through Effective, Efficient and Sustainable Service Delivery</b>	
<b>Implementation of Citizens' Service Delivery Charter</b>	The Department commits to: a) Undertake charter process mapping(20%) b) Develop a departmental service charter in both English and Kiswahili by 30 <sup>th</sup> Oct, 2018 (30%); c) Sensitize the staff , cascade and customize the charter by 30 <sup>th</sup> Nov, 2018 (20%) d) Prominently display the charter(20%) e) Monitor compliance to the service charter(10%)
<b>Customer Satisfaction</b>	The Department commits to :- a) Design an internal customer survey tool (10%) b) administer internal customer satisfaction survey tool (30%) c) analyse and prepare a report with recommendation(30%) d) prepare action plan for the implementation of the recommendations(30%)
<b>Application of service delivery Innovations</b>	The Department commits to undertake new ways of revolutionizing and improving service delivery which include the following:- a) E-farming innovation b) Contract farming c) OMO : Operation Mwolyo Out
<b>Resolution of Public</b>	The Department commits to ;

<b>Complaints</b>	<ul style="list-style-type: none"> <li>a) Develop and document a complain handling procedure (40%)</li> <li>b) Open complaints register(20%)</li> <li>c) Receive and register complaints(20%)</li> <li>d) Resolve the complains and give feedback(20%)</li> </ul>
<b>Automation</b>	<p>The Department commits to:</p> <ul style="list-style-type: none"> <li>a) Carry out an assessment of current automation status (60%)</li> <li>b) Prepare a plan for automation (30%)</li> <li>c) Implement the plan (10%)</li> </ul>
<b>C. INSTITUTIONAL TRANSFORMATION</b>	
<b>Performance Objective 3: To Strengthen the Rule of Law and Inclusion of Vulnerable Groups in Socio-Economic Development</b>	
<b>Development of County Planning Framework</b>	<p>The Department commits to</p> <ul style="list-style-type: none"> <li>a) Prepare departmental strategic plan (40%)</li> <li>b) Prepare departmental work plan (30%)</li> <li>c) Prepare Individual staff work plan (30%)</li> </ul>
<b>Youth Internships/Industrial Attachments/ Apprenticeships -</b>	<p>The Department commits to involve 56 youths progressively in internship, industrial attachment or apprenticeship as follows:</p> <ul style="list-style-type: none"> <li>a) 20 Extension Service delivery</li> <li>b) 4 Accounts/Procurement</li> <li>c) 6 Agric Engineers</li> <li>d) 8 Agribusiness/Marketing</li> <li>e) 10 Animal Health</li> <li>f) 4 Agro Processing/Value Addition</li> <li>g) 4 Fisheries</li> </ul> <p>Total of 36 no. attaches and 20 no. Interns (100%)</p>
<b>Access to Government Procurement Opportunities (AGPO)</b>	<p>The Department commits to ensure that 30% of actual value of tenders is awarded to the prefeed groups by spending Kes.142,330,000 out of the budget ksh.474, 435,163 by 30/06/2019..</p>
<b>Promotion of Local Content</b>	<p>The Department commits to allocate and award at least 40% of the total value ( Kshs.189,774,065) of the procurement budget for goods and services produced locally as provided in the annual procurement plan</p>
<b>Competence Development</b>	<p>The Department commits to:-</p> <ul style="list-style-type: none"> <li>a) Determine the departmental competence requirement(30%)</li> <li>b) Assess the available competences and identify any gaps(10%)</li> <li>c) Develop a Plan of bridging the gaps(20%)</li> <li>d) Carry out atraining needs assessment(20%)</li> <li>e) Develop a training plan (10%)</li> <li>f) Implement the plan(10%)</li> </ul>
<b>Knowledge Management</b>	<p>The Department commits to :-</p> <ul style="list-style-type: none"> <li>(a) Identify sources of information including staff with historical</li> </ul>

	<p>data(institutional memory) (20%)</p> <p>(b) Retrieve and package the information (20%)</p> <p>(c) Develop a mechanism of sharing the information (20%)</p> <p>(d) Conduct quarterly meetings with staff (20%)</p> <p>(e) Submitt back to office reports after trainings and seminars (20%)</p>
<b>Work Environment</b>	<p>The Department commits to :-</p> <p>a) Carry out work environment satisfaction survey(20%),</p> <p>b) Prepare a report with recommendations (20%)</p> <p>c) Prepare a work plan for implementation of the recommendations (20%)</p> <p>d) Implement the report (40%)</p>
<b>Safety and Security Measures</b>	<p>The Department commits to :-</p> <p>a) Ensure the fire fighting extinguishers are serviced (25%)</p> <p>b) Train staff on fire safety(20%)</p> <p>c) Designate and create a fire assembly point (20%)</p> <p>d) Procure:-</p> <ol style="list-style-type: none"> <li>i. PPE for meat inspectors</li> <li>ii. Life jackets for fishermen</li> <li>iii. Service fire fighting equipment(including training)</li> <li>iv. Motor cycle riding gears (35%)</li> </ol>
<b>Cascading Performance Contracts</b>	<p>The Department commits to fully cascade the performance contract to all levels</p> <p>a) Cascading (40%)</p> <p>b) Carry out performance evaluation at the end of contract period (60%)</p>
<b>D : CORE MANDATE</b>	
<b>Flagship projects</b>	
1. Makueni Fruit Processing Plant development	<p>The Department commits to achieve 100 % of the following activities</p> <p>a) procurement, installation , testing, training and commissioning of the ready to drink reconstitution line (70%)</p> <p>b) Completion of the ripening shed(30%).</p>
2. Dairy development	<p>The Department commits to completely implement the Dairy development</p> <p>a) Completion of Cold room now at 85% (5%);</p> <p>b) Obtain KEBS certification for Mala and Yorghut. (5%)</p> <p>c) Modification of 2 milk vans with cover body (45%)</p> <p>d) Hold 4 dairy farmers stakeholder meetings targeting milk marketing strategy:200 (80m /120f (10%)</p> <p>e) Provide 10,000 Artificial insemination services for dairy breed improvement up from current 8,500 (35%)</p>
3. Makueni grain processing plant	<p>The Department commits to completely implement the Makueni grain processing plant at Makindu, Kibwezi West.</p>
<b>Other projects</b>	

1. Honey Development	The Department commits to Improve honey production, aggregation, processing and marketing by a) Supporting Kibwezi West with honey aggregation equipment (30%) and b) Refurbishing Kibwezi women refinery (45%) c) Purchase 137 langstroth beehives and distribute to beekeepers (25%)
2. Poultry development	The Department commits to enhance poultry production and productivity for nutrition and increased house hold incomes in kitise/kithuki (a slaughter), Kalawa (5720), Nguu /Masumba (2040) and Tulimani (2,180 birds) wards:- a) Procurement and distribution of breeding stock (60%) b) Capacity building in good husbandry practices:1,800(600m/1,200f) (30%) c) Linkage to market (10%)
3. Livestock disease control and Veterinary public Health	The Department commits to improve and sustain livestock health and safety of food of animal origin through disease control and veterinary public services a) Surveillance (10%) b) Diagnosis (10%) c) Vaccinations:120,000no (20%) d) Provision of veterinary public health: 200,000chicken/120,000shoats vaccinations; (20%) e) Public health inspection: 13,500 bovines;50,000shoats(10%) f) 7000 livestock movement permits(10%) g) 7000 certificates of transport(10%) h) Licencing of 60 slaughter slabs(10%)
4. Fisheries development and ATC feed center	The Department commits to operationalize the feed center and promote aquaculture through increased availability of fish feed; setting model farms and engaging youth in fisheries development a) Operationalization of feed centre (60%) b) Establishment of 6 model farms (20%) c) Support to youth agribusines in fisheries related activities (20%): 3 groups with aquarium and aquaculture
5. Abotoir Construction	The Department commits to; a) Complete purchase of land (50%) b) Fence off the abotoir land (50%)
6. Stock yards construction	The Department commits to: a) Purchase land for Ulilinzi, Mbumbuni and Maindioni stock yards (35%) b) Construct Ulilinzi, Mbumbuni and Maindioni stock yards (45%) c) Complete construction of Nthongoni, Kalawa and Kathonzweni stockyards (20%)
7. Improvement of	The Department commits to construct a gate and fence ATC (100%)

ATC	
8. Horticulture – Fruit and vegetable crops value chain development	<p>The Department commits to improve horticulture production, aggregation, and marketing through;</p> <ul style="list-style-type: none"> <li>a) Operationalization of kikome Irrigation scheme (50 %)</li> <li>a) Establishment of 2 model farms in fruit production (25%)</li> <li>b) Supporting 2 certified nurseries in Makueni sub county under 2 co-operatives (25%)</li> <li>c) Supporting 2 model farms in kaiti ang kibwezi west sub counties 1 acre each</li> </ul>
9. Industrial crops development (Sisal, Macadamia, cotton and sericulture)	<p>The Department commits to Increase production, aggregation, processing and marketing of industrial crops through</p> <ul style="list-style-type: none"> <li>a) Supporting groups in acquisition of 5 value addition equipment (40%) : 5 decorticators(Kaiti, Mbooni,Makueni)</li> <li>b) Capacity building on good agricultural practices:4000(3000f/1000m) (30%)</li> <li>c) Purchase of certified seedlings : Macadamia (3,000) &amp; Mangoes (1,550) (20%)</li> <li>d) Market linkage in produce(10%)</li> <li>e) Feasibility study on production, value addition &amp; marketing</li> <li>f) Nursery fence I(0.5acre)and mother orchard(20 plants)</li> </ul>
10. Grains value chain development	<p>The Department commits to enhance grain production and productivity for nutrition and increased house hold incomes through purchase of seeds: in Kikumini/Muvau(17.5mt green grams, Kalawa(6.7mt green grams), thange(6.0mt through:</p> <ul style="list-style-type: none"> <li>a) Procurement and distribution of certified seeds (60%)</li> <li>b) Capacity building in good agricultural practices (30%)</li> <li>c) Linkage to market (10%)</li> <li>d) Construction of Masongaleni collection/processing centre</li> <li>e) Establishment of 2mt/hr grain processing centre at kasikeu ward</li> </ul>
11. Mechanized Agriculture and technology transfer	<p>The Department commits to promote agricultural mechanization and technology transfer through:-</p> <ul style="list-style-type: none"> <li>a) Construction of power house, electrical installation works,equipping the workshops and purchase of water tanks at Kwa Kathoka station (40%)</li> <li>b) Subsidized land preparation (500 acres)(30%)</li> <li>c) subsidized hay baling (5,000 bales) (30%)</li> </ul>
12. Food security initiatives- support to farm ponds programme	<p>The department commits to increase food and nutrition security at household level through</p> <ul style="list-style-type: none"> <li>- establishment of 200 farm ponds by use of a backhoe through fuel subsidy (100%)</li> <li>- Adoption of the one acre rule concept 18 wards for 180 households</li> </ul>
13. Other donor related projects	<p>The department commits to implement 100% all the MoUs done with donor projects</p>

	i) ASDSP II ii) NARIGP iii) WAP iv) SIVAP v) KCEP CRAL to promote agricultural productivity in the prioritized value chains
14. Hold the Makueni ASK show	The department commits to lead the planning and implementation of the preparation and execution of Makueni ASK show in collaboration with all other County departments and stakeholders
<b>Other Operation projects</b>	
i. Maintenance of buildings and stations	The Department commits to - Refurbish the County HQ offices as per approved plans and BQ of new ablution block.(100%)
ii. Maintenance of vehicles, plant and equipment	The Department commits a) Develop a repair and maintenance schedule (60%) b) To service, repair and maintain all vehicles and machinery (40%)
iii) Revenue Collection	The department commits to Generate Ksh. 12M revenue through: a) Livestock movement permits, certificates transport, licensing of slaughter houses/slabs, licensing of flayers and vaccinating animals ( Ksh. 5.5m) 45% b) AMS from farm tractor ploughing and hay baling services(Ksh. 2.5M) 20% c) ATC services from conferencing and hospitality services ( Ksh 3.0 m) 25% d) ASK show (Ksh 1m) 10%
iv) Ease of Doing Business	The department commits to create conducive environment for doing business through timely: a) Meat inspection, b) Licensing, c) Issuance of permits d) Provision of AMS services; and e) Processing of suppliers/contractor's payments.
v) Compliance With Statutory Obligations	The department commits to comply with and enforce all relevant legislations/regulations through: a) Certification by KEBS for our products(milk, juice and water) for ease of access to markets (30%), b) Certification of 2 major fruit nurseries by AFA & KEPHIS (40%), c) Sign 5 binding contracts between producer groups and buyers for various agricultural produce (30%)



vi) <b>Project Completion Rate</b>	The department commits to improve project completion rate from the current status of 85 % to 100% in the FY 2018/19.
<b>CROSS-CUTTING ISSUES</b>	
a) <b>Prevention of Alcohol and Drug Abuse</b>	The department commits to; a) Conduct a baseline survey on alcohol and drug abuse(50%) b) Sensitize staff on alcohol and Drug abuse(25%) c) Undertake counselling, treatment and rehabilitation of staff suffering from alcohol and drug addiction(15%) d) A strategic placed inscribed sign board ( <b><i>NO SMOKING ZONE/UVUTAJI WA SIGARA HAURUHUSIWI HAPA</i></b> ) will be available in the departmental offices (10%)
b) <b>Prevention of HIV Infections</b>	The department commits to sensitize and create awareness to all departmental staff on prevention of HIV infections while assisting the affected through counselling and attention to medication(100%)
c) <b>Gender Mainstreaming</b>	The department commits to implement Government policy on affirmative action for gender mainstreaming through: a) Disaggregating data during learning and reporting (40%) b) Creating conducive work environment for all gender (30%)
d) <b>Disability Mainstreaming</b>	The department commits to undertake the following: a) Maintain disaggregated data by number, age, gender, placement and forms of disability for staff and individuals reached by departmental programmes.(60%) b) Ensure design improvements for ease of access (entry and exit) in offices, toilets etc (40%)
e) <b>Corruption Prevention</b>	The department commits to combat and prevent corruption, unethical practices and promote standards and best practices in the department through:- a) Sensitization of staff on corruption(40%) b) Formation of a Committee with Terms Of Reference(20%) c) Putting up suggestion boxes in all our field offices(20%) d) A strategically placed inscribed sign board ( <b><i>NO CORRUPTION ZONE/UFISADI HAURUHUSIWI HAPA</i></b> ) will be available in the departmental offices as a warning (20%)
f) <b>National Cohesion and Values</b>	The department commits to promote <b>National Cohesion and Values through:-</b> a) Create awareness amongst staff on national values(50%) b) Enhancing equal access to opportunities in the department regardless of their ethnicity, e.g. in training(50%)
g) <b>Environment sustainability</b>	The department will: a) Sensitize all staff on environmental issues (40%) b) Sensitize 4,000 farmers on climate smart agriculture,

	agroforestry, soil and water conservation & range management;(30%) c) Disseminate weather forecasting information before onset of rains(30%)
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