



GOVERNMENT OF MAKUENI COUNTY  
DEPARTMENT OF DEVOLUTION, PUBLIC SERVICE AND ADMINISTRATION  
DIRECTORATE OF PUBLIC PARTICIPATION AND CIVIC EDUCATION  
P.O BOX 78 – 90300, MAKUENI

# FACILITATORS MANUAL

for Civic Education

On

The County Government's Agenda on the 2<sup>nd</sup> Cycle of  
Devolution

&

An Introduction to the Sustainable Development Goals

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**@2018**

## About the Manual

This manual is meant to aid facilitators who have already been trained on its use and are conversant with contents. It is intended to guide facilitators in delivering civic education for the government's agenda towards the development and governance of the second cycle of devolution as well as giving an introduction to the sustainable development goals that shall henceforth be trained to all public to assist in increasing the quality of decisions and development choices made by the people.

The manual assumes a human rights approach. This is critical in analyzing constitutional rights and responsibilities of citizens and facilitating the expected civic competence to act and cooperate with fellow communities and development agencies towards their growth and civic disposition.

The facilitators are advised to use their discretion in managing time, especially during the civic education forums. A minimum of three hours is recommended. In the event that time is limited, the facilitators must be able to repackage content to fit available time.

Further, the manual preliminaries provide information on what is expected of the facilitators, particularly on standards and code of conduct. It also provides for standard principles applicable in adult learning situations (given that most of our population audience is adult), and civic education communication techniques.

The facilitators shall be the sub county development officers, Ward development officers and Community resource volunteers of the Government of Makueni.

## Code of Conduct for Trainers and Facilitators

Professional training and facilitation operates on the understanding that:

- ✓ The undertaking is bound to a set of universal rules and regulations meaning this is not the first civic education activity.
- ✓ Effective training and facilitation takes place within an atmosphere governed by a well-defined code of ethics.
- ✓ Professional training and facilitation succeeds best when pursued in good taste and with noble intentions.

**Below is a set of do's and don'ts for trainers/facilitators.**

### **DO:**

- Uphold credibility and dignity that would enable you to command the respect of your audience.
- Disseminate accurate information and correct any erroneous notions promptly.
- Use simple and clear language ensuring you are audible to each of your trainees.
- Be sensitive to people's values and beliefs while engaging in fair and balanced communication activities that foster and encourage mutual understanding.
- Observe ground rules e.g. keeping your phone away during training sessions.
- Acknowledge effort and good work from your audience. This encourages participation.
- Give every trainee equal attention and space; be impartial.

### **Don't:**

- Use confidential information gained as a result of professional activities for personal benefit and do
- Not represent conflicting or competing interests.
- Guarantee results on issues beyond your capacity or authority.
- Do guesswork; seek clarification whenever in doubt of the content of your references.
- Dress provocatively or indecently.
- Address community anonymously; memorize some of their names if not all.
- Monopolize the show; make your sessions interactive.
- Use indecent jokes and examples.
- Personalize anything.

## **THE GROUND RULES:**

As you begin to conduct civic education forums, you will discover that the sessions often provoke discussions of sensitive or personal topics, which may derail the objective. Have a set of appropriate ground rules written on newsprint and hanged on the wall during the workshop.

These rules include:

### **Confidentiality**

Personal information shared in the civic education forums shall not be discussed elsewhere.

### **Respect**

Respect other people's opinions and experiences.

### **Openness**

Be open and honest without exposing other people's private lives; when using general situations as examples, avoid mentioning names.

### **Non-judgmental**

Do not judge or criticize others even when you do not agree with their opinion.

### **Anonymity**

It is okay to ask questions anonymously if necessary.

### **Acceptance**

It is okay to feel uncomfortable when talking about sensitive topics.

*There may be other ground rules the forum members will want to add or develop. If possible, let the rules come from the forum, perhaps after you have given an example of a ground rule. You can always add those not suggested by the participants.*

## PRINCIPLES OF DELIVERING THE CIVIC EDUCATION FORUMS

Since the education targets adults among the communities of Makueni, below are some realities about adults that you should know. They enable you to communicate better and meet them at their point of need, culture and perspective!

<b>Principles of Adult Learning</b>	<b>Conditions Ideal for Adult Learning</b>
<p>Bear in mind that adults are characteristically:</p> <ul style="list-style-type: none"> <li>✓ They are sensitive.</li> <li>✓ Independent-minded.</li> <li>✓ Proud and averse to embarrassment.</li> <li>✓ Knowledgeable.</li> <li>✓ Experienced.</li> <li>✓ Opinionated.</li> <li>✓ Set in behavior patterns.</li> <li>✓ Embedded in certain attitudes.</li> <li>✓ Shaped by their cultural backgrounds.</li> </ul>	<p>This implies that adults learn best when:</p> <ul style="list-style-type: none"> <li>✓ Involved and interested.</li> <li>✓ Training is beneficial.</li> <li>✓ They are respected.</li> <li>✓ There is good timing.</li> <li>✓ Challenged.</li> <li>✓ Not just lectured.</li> <li>✓ They are comfortable and feel safe, learning activities are varied, and they have freedom.</li> </ul>

### Key Principles

In summary, the key principles to observe during this civic education activity include:

- Know the audience.
  - What is their background? What are they bringing into the learning situation? Know factors that can affect learning.
    - Establish rapport.
  - Choose appropriate and effective methods.
    - Proceed from the known to the unknown.
  - Prepare well and be ready to trouble-shoot.
    - Expect the unexpected.
    - Think on your feet.
- Exercise respect all the time.

# SECTION 1

## ORGANIZATION OF THE COUNTY GOVERNMENT

### OFFICE OF THE GOVERNOR AND DEPUTY GOVERNOR

- Governor
- Deputy governor
- ✓ Office of the County Secretary
- ✓ Chief Officer: Office of the Governor
  - ✓ Directorates:
    - Governor Press service
    - Monitoring and Evaluation
  - Communication, Liaison and Governance
    - Legal services
  - Human Resource Management

Function	Kamba Translation
<ul style="list-style-type: none"> <li>• CEO of the Government of Makueni County</li> <li>• Overall policy direction and leadership</li> <li>• Direct and coordinate the functions of departments and agencies</li> <li>• Intergovernmental relation</li> <li>• Constitute the county executive committee</li> <li>• Chair meetings of the county executive committee</li> <li>• Provide leadership to the county executive committee</li> <li>• Promote peace and order in the county</li> <li>• Promote the competitiveness of the county</li> <li>• Be accountable for the management and use of the county resources</li> <li>• Service delivery unit</li> <li>• Monitoring and Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Mutongoi munenewa selikali wa kaunti</li> <li>• Utongoesya wamitalatala ya uthukumi</li> <li>• Kutongoesya na kukwatianasya mivea yi kivathukanyo</li> <li>• Kukwatanya silikali witu na ila ingi</li> <li>• Kuseuvya na kutongoesya nzama nene ya silikali witu wa Kaunti</li> <li>• Kuate muuo na wiwanithyo silikalini</li> <li>• Kwatia kwika na kumina kwa mitalatala ila ivangitwe</li> <li>• Kusyaisya na kukunikila uthukumi wa silikali</li> </ul>
<ul style="list-style-type: none"> <li>• Public service reforms and management</li> <li>• Human resource development and management</li> <li>• Training and capacity building</li> <li>• Head of county public service</li> </ul>	<ul style="list-style-type: none"> <li>• Kuungamia na kusyaisya uthukumi wa mawia ma silikali</li> <li>• Usyaisyo na uendeei wa athukumi ma silikali</li> </ul>

<ul style="list-style-type: none"> <li>• Responsible for arranging the business and keeping the minutes of the county executive committee</li> <li>• Convey the decisions of the county executive committee to the appropriate persons or authorities</li> <li>• Secretary to the County Executive Committee</li> </ul>	
<b>COUNTY PUBLIC SERVICE BOARD</b>	
<b>Function</b>	<b>Kamba Translation</b>
<ul style="list-style-type: none"> <li>• Establish and abolish offices in the County Public Service</li> <li>• Appoint persons to hold or act in offices of the County Public Service including in the Boards of cities and urban areas within the county and to confirm appointments</li> <li>• Exercise disciplinary control over, and remove, persons holding or acting in those offices as provided for under this Part</li> <li>• Prepare regular reports for submission to the County Assembly on the execution of the functions of the Board</li> <li>• Promote the National and Public Service Values and Principles.</li> <li>• Evaluate and report to the County Assembly on the extent to which the Values and Principles comply with the County public service</li> <li>• Facilitate the development of coherent, integrated human resource planning and budgeting for personnel emoluments in the County.</li> <li>• Advise the County Government on human resource management and development</li> <li>• Advise the County Government on implementation and monitoring of the national performance management system in the County</li> </ul>	<ul style="list-style-type: none"> <li>• Kuseuvya na kuvunzya maovisi ma kaunti.</li> <li>• Kwoloota andu ma kuthukuma maovisi ma kaunti</li> <li>• Kuendeesya mitalatala ya uthukumi museo</li> <li>• Kuseuvya lipoti sya athukumi na kutwaa mbungeni ya kaunti</li> <li>• Kuendeesya mituo myailu ya uthukumi</li> <li>• Kutaa silikali iuluwa uendeei wa athukumi ma silikali</li> <li>• Kutaa silikali iuluwa misaala na ndivi sya athukumi</li> </ul>

<ul style="list-style-type: none"> <li>• Make recommendations to the Salaries and Remuneration Commission, on behalf of the County Government, on the remuneration, pensions and gratuities for County public service employees.</li> </ul>	
<p style="text-align: center;"><b>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</b></p> <p style="text-align: center;">The constitution 2010, Chapter 6 Article 73</p>	
<p style="text-align: center;"><b>DEPARTMENT OF WATER, IRRIGATION &amp; ENVIRONMENT</b></p> <p style="text-align: center;">✓ ECM</p> <p style="text-align: center;">✓ 2 Chief Officers:</p> <ul style="list-style-type: none"> <li>○ Chief Officer Environment &amp; climate change, <ul style="list-style-type: none"> <li>○ Chief Officer Water &amp; Irrigation</li> </ul> </li> <li>✓ 2 Directorates: <ul style="list-style-type: none"> <li>○ Directorate of Water &amp; Irrigation,</li> <li>○ Directorate Of Environment &amp; climate change</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Water and sanitation management</li> <li>• Irrigation infrastructure development</li> <li>• Dams construction</li> <li>• Underground water development</li> <li>• Water harvesting promotion</li> <li>• Environmental conservation</li> <li>• Control of air pollution, noise pollution, other public nuisances</li> <li>• Waste water treatment and disposal</li> <li>• Coordination of climate change initiatives</li> <li>• Implementation of specific national government policies on natural resources and environmental conservation (<i>soil and water conservation and forestry</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Uungamii na utheu wa kiw'u</li> <li>• Ung'ithya na unyaiikya wa miunda</li> <li>• Kwinza masilanga, ndovoi na ithima</li> <li>• Kutw'iikanyakiw'u</li> <li>• Usuvii wa mawithyululuko</li> <li>• Kuungamia mitalatala ya usuvii wa mawithyululuko</li> </ul>
<p style="text-align: center;"><b>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</b></p> <p style="text-align: center;">- Every citizen has a right to access adequate clean and safe water (The Constitution of Kenya Art. 43[d] )</p>	
<p style="text-align: center;"><b>DEPARTMENT OF AGRICULTURE, LIVESTOCK AND FISHERIES</b></p> <p style="text-align: center;">✓ ECM</p> <p style="text-align: center;">✓ 2 Chief Officers:</p>	



<ul style="list-style-type: none"> <li>○ Chief Officer Agriculture,</li> <li>○ Chief Officer Livestock &amp; Fisheries</li> <li>✓ 3 Directorates: <ul style="list-style-type: none"> <li>○ Directorate of Crop Production,</li> <li>○ Directorate of Livestock &amp; Veterinary Services,</li> <li>○ Directorate of Fisheries</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Crop and animal husbandry</li> <li>• Plant and animal disease control</li> <li>• Fisheries</li> <li>• Veterinary services (excluding regulation of the profession)</li> <li>• Promotion of agricultural mechanization</li> <li>• Agricultural training center development</li> <li>• Food security</li> <li>• Animal control and welfare</li> </ul>	<ul style="list-style-type: none"> <li>• Uendeesya, usuvii wa mimea na indo</li> <li>• Kusiia mauwau na mitutu indoni na mimeani</li> <li>• Kusanza indo</li> <li>• Kusomethya aiimiulu wa uimi na ndithya mbailu</li> <li>• Kuiikiithya kana kwiliu mwianiu</li> </ul>
<p><b>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</b></p> <p>The constitution of Kenya 2010 part 2 Sub Article 1</p>	
<p><b>DEPARTMENT OF DEVOLUTION, PUBLIC SERVICE &amp; ADMINISTRATION</b></p> <ul style="list-style-type: none"> <li>✓ ECM</li> <li>✓ Chief Officer</li> <li>✓ 5 Directorates: <ul style="list-style-type: none"> <li>○ Directorate of Administration,</li> <li>○ Directorate of Public Participation and Civic Education <ul style="list-style-type: none"> <li>○ Directorate of Disaster &amp; Emergency Services,</li> <li>○ Directorate of Internship, Mentorship &amp; Volunteerism</li> <li>○ Directorate of Enforcement Services</li> </ul> </li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Coordination of devolution affairs and decentralization</li> <li>• Fire station services</li> <li>• Disaster and emergency management</li> <li>• Civic and public education</li> <li>• Public participation</li> <li>• Participatory development units coordination</li> <li>• Non- state actors coordination and management</li> <li>• Community resource volunteers' strategy and implementation</li> <li>• Project management, ownership and sustainability</li> </ul>	<ul style="list-style-type: none"> <li>• Kukwatianisya uthukumi wa mivea yonthe ya silikali</li> <li>• Kusiia mbanga sya myaki na miisyoing'i</li> <li>• Ungamii wa kisomo kya mwenenthi</li> <li>• Kukwatiania na mwenenthi maendeeoni</li> <li>• Kukwatiania silikali ya kaunti na mivea ya maendeeo</li> <li>• Ungamii wa maendeeo ma mwenenthi</li> <li>• Kwosa mawoni, ma wendi na manyungunyisyo ma</li> </ul>

<ul style="list-style-type: none"> <li>• Community feedback and complaints management system</li> <li>• Implementation of special programmes and initiatives</li> <li>• County administration</li> <li>• Internship, Mentorship, Volunteerism and Diaspora affairs</li> <li>• Monitoring and Evaluation</li> <li>• Enforcement and compliance of county laws and regulations</li> </ul>	<p>uthukumi kuma kwa mwenenthi</p> <ul style="list-style-type: none"> <li>• Ungami na usyaiisya wa athukumi ma subcounty na ward na village</li> <li>• Kunenga muika ivuso ya kuendeesya wia itina wa kisomo</li> </ul>
<p><b>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>- The constitution of Kenya 2010, Article 1; Sovereign power belongs to the people.</li> <li>- The right to access of information held by the state (The constitution of Kenya, chapter 4 Article 35 sub Article 1)</li> </ul>	
<p><b>DEPARTMENT OF EDUCATION &amp; ICT</b></p> <ul style="list-style-type: none"> <li>✓ ECM</li> <li>✓ Chief Officer</li> <li>✓ Directorates: <ul style="list-style-type: none"> <li>○ Directorate of Education &amp; ICT</li> <li>○ Directorate of Early Childhood coordination</li> <li>○ Directorate of County Technical Education</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Pre-primary education/ECDEs</li> <li>• Employment of pre-primary education teachers</li> <li>• Village polytechnics/CTTIs</li> <li>• Home craft centres</li> <li>• Child/Baby care facilities</li> <li>• Support to primary, secondary and tertiary education</li> <li>• County education bursary and scholarships</li> <li>• Promotion of community libraries</li> <li>• Promotion of e-government and automation of government services</li> <li>• Establishment &amp; Management of Community Information Centres</li> <li>• Provision of ICT consulting services to other</li> <li>• government departments and agencies</li> </ul>	<ul style="list-style-type: none"> <li>• Kuungamia na kuikiithya kisomo kya syana nini</li> <li>• Sukulu sya vundi sya nduani</li> <li>• Usuvie wa syana</li> <li>• Busary sya secondary, college na university</li> <li>• Kwaka nyumba sya kwia mavuku makusomaa (library)</li> <li>• Kuungamia kisomo kya kompyuta</li> </ul>

- Provision of advisory services on acquisition of ICT services and equipment to government departments

### CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES

- Every child has a right to free and compulsory basic education.
- The constitution of Kenya 2010, Art. 43 (f), Basic Education Act no. 14 of 2013

## DEPARTMENT OF FINANCE AND ECONOMIC PLANNING

### ✓ ECM

### ✓ 2 Chief Officer-Financial Services

- Socio-economic planning

### ✓ 7 Directorates:

- Directorate of Financial accounting services
- Directorate of Supply Chain Management
  - Directorate of Budget Expenditure
- Directorate of Socio Economic planning
  - Directorate of Revenue
  - Directorate of Internal Audit
- Directorate of Alcoholic Drinks Control

Function	Kamba Translation
<ul style="list-style-type: none"> <li>• Public resource mobilization and management</li> <li>• Management of public procurement and disposal</li> <li>• Preparation of county budgets</li> <li>• Management of county assets</li> <li>• Internal audit services</li> <li>• County planning</li> <li>• Monitoring and evaluation of economic trends</li> <li>• County statistics</li> <li>• Liquor licensing/Control</li> <li>• Trade licenses (excluding professionals)/Control</li> <li>• County investments management and oversight</li> <li>• Debt/Borrowing management</li> <li>• Donor liaison and coordination</li> <li>• Public Private Partnerships coordination</li> </ul>	<ul style="list-style-type: none"> <li>• Umbania na uungamii museo wa mbesa na mail ya counthy</li> <li>• lulu wa mwiao wa kuthoosya na kuaa( <i>Public Procurement and disposal act</i>)</li> <li>• Kuseuvya kwa mitalatala ya maendeeo ma mwenenthi</li> <li>• Usuvii wa mali ya silikali wa kaundi</li> <li>• Uatii wa miao ya utumii kana ukwati wa mbesa</li> <li>• Mautalo ma kuandi</li> <li>• Kusisya na kunengane leseni sya viasala</li> <li>• Kutandithya mali ya silikali na Kusyaililya</li> <li>• Ukovi na usu vii wa mikovo ya silikali</li> </ul>
<h3>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</h3> <ul style="list-style-type: none"> <li>• Right to own and use property</li> <li>• Right to wages/salaries for commensurate work done (<i>akiya kuivwa musaala wanie via ula wathukumwa</i>)</li> </ul>	

- Public finance management Act, 2012
- Obligation to pay taxes to the government

## DEPARTMENT OF HEALTH SERVICES

- ✓ ECM
- ✓ Chief Officer
- ✓ Directorates:
  - Directorate of Medical Services
  - Directorate of Health planning
  - Directorate of Commodities and logistics

Function	Kamba Translation
<ul style="list-style-type: none"> <li>• Preventive, promotive and curative healthcare e.g provision of universal health care (UHC)</li> <li>• County health facilities and pharmacies</li> <li>• Ambulance services</li> <li>• Promotion of primary health care</li> <li>• Management of cemeteries, funeral parlors and crematoria</li> <li>• Licensing and control of undertakings that sell food to the public</li> <li>• Waste Management (refuse removal, refuse dumps and solid waste disposal)</li> </ul>	<ul style="list-style-type: none"> <li>• Kusiia na uiti wa mauwau (<i>Universal Health Care</i>)</li> <li>• Ungamii wa masivitali na ndawa</li> <li>• Uthukumi wa Ambiulenzi (ngalii sya ukua awau)</li> <li>• Uendeesywa wa utheu</li> <li>• Ungamii wa kundu kwauthika andu</li> <li>• Kunengane leseni sya kundukwa maleu</li> <li>• Ungamii na ukolanya wa mavuti na kiko masoko</li> </ul>

### CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES

- Right to quality and easily accessible health (*aki ya kukwata uiiti na uima wa mwii*)
  - Right to affordable health care
- Right to fair and humane treatment (Article 43 {1a&2} COK 2010)
  - Right to information and privacy
  - Right to clean environment
  - Right to ambulance services

## DEPARTMENT OF LANDS, MINING AND PHYSICAL PLANNING

- ✓ ECM
- ✓ 1 Chief Officer:

<ul style="list-style-type: none"> <li>✓ 2 Directorates: <ul style="list-style-type: none"> <li>○ Directorate of Lands and Mining</li> <li>○ Directorate of Physical Planning</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Land survey and mapping</li> <li>• Boundaries and fencing</li> <li>• Mining</li> <li>• County spatial data management</li> <li>• Physical Planning development and approval of building plans</li> <li>• Facilitation of land acquisition for public use</li> </ul>	<ul style="list-style-type: none"> <li>• Kusavei na kukuna mavu sya itheka</li> <li>• Mivaka na kwiaa</li> <li>• Winzi wa mandini</li> <li>• Muvangile wa masoko</li> <li>• Ukunikili wa mavu sya nyumba</li> <li>• Ungamii wa uthoosya na utumii wa itheka sya mwenenthi</li> </ul>
<p><b>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Right to own land(property)</li> <li>• Right to services (land related) <ul style="list-style-type: none"> <li>• Right to information on land</li> </ul> </li> <li>• Right to purchase and sell land (<i>aki ya kuuwa na kuthoosya itheka</i>) <ul style="list-style-type: none"> <li>• Right to shelter</li> </ul> </li> </ul>	
<p><b>DEPARTMENT OF TRADE, INDUSTRY, TOURISM &amp; COOPERATIVES</b></p> <ul style="list-style-type: none"> <li>✓ ECM</li> <li>✓ 1 Chief Officer:</li> <li>✓ 3 Directorates: <ul style="list-style-type: none"> <li>○ Directorate of Trade &amp; Industry <ul style="list-style-type: none"> <li>○ Directorate of Tourism</li> <li>○ Directorate of Cooperatives</li> </ul> </li> </ul> </li> </ul>	
<p><b>Function</b></p> <ul style="list-style-type: none"> <li>• Livestock sale yards</li> <li>• County abattoirs</li> <li>• County parks and recreational facilities</li> <li>• Cultural activities and facilities</li> <li>• Trade development and regulations</li> <li>• Markets development</li> <li>• Fair trading practices</li> <li>• Consumer protection</li> <li>• Local tourism</li> <li>• Cooperative societies (<i>governance and audit services</i>)</li> <li>• Museums</li> </ul>	<p><b>Kamba Translation</b></p> <ul style="list-style-type: none"> <li>• Kwaka na kuungamia kundu kwakutea</li> <li>• Ungamii na usyaisya wa ithinzio</li> <li>• Ungamii na ukunikili wa iwanza sya nyamu na kundu kwa kutanithya</li> <li>• Maundu ma ukuunasyithio</li> <li>• Usoovya na uendeeso wa viasala</li> <li>• Maendeeo ma masoko na miao yabiashara</li> </ul>

<ul style="list-style-type: none"> <li>• Cultural activities, public entertainment and public amenities including;</li> <li>• Betting, casinos and other forms of gambling</li> <li>• Racing</li> <li>• Cinemas</li> <li>• Video shows and hiring</li> </ul>	<ul style="list-style-type: none"> <li>• Usumu wa atandithya na athooi</li> <li>• Uendeesya wa kitalii</li> <li>• Ungamii na wambiio wa ngwatanio sya kivasala</li> <li>• Ungamii wa syindu sya syithio na unengani wa leseni wa mathau ma vaati na cinema</li> </ul>
<p style="text-align: center;"><b>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Right to trade <ul style="list-style-type: none"> <li>• Right of association and recreation(COK 2010 Article 46)</li> </ul> </li> <li>• Right to quality products and services (Schedule 4(2)(7) COK 2010 <ul style="list-style-type: none"> <li>• Easy access to goods and services</li> </ul> </li> </ul> <p style="text-align: center;">Right to one's culture and tradition(<i>aki ya kwithiwa na syithio</i>)</p>	
<p style="text-align: center;"><b>DEPARTMENT OF YOUTH, GENDER, SPORTS, CULTURE AND SOCIAL SERVICES</b></p> <ul style="list-style-type: none"> <li>✓ ECM</li> <li>✓ 2 Chief Officers</li> <li>✓ 3 Directorates: <ul style="list-style-type: none"> <li>○ Directorate of Youth</li> <li>○ Directorate of Sports</li> <li>○ Directorate of Gender and social services</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Sports development</li> <li>• Gender mainstreaming</li> <li>• Coordination of youth, gender and special groups' interests</li> <li>• Youth empowerment</li> <li>• Talent management</li> </ul>	<ul style="list-style-type: none"> <li>• Kukilya na kuendeesya mathau</li> <li>• Wianisyo wa maundu ma aumena aka</li> <li>• Maendeeo ma muika, aka naaume, na ala angi me mamutha me mwanya</li> <li>• Kukilyaandu ala menautuika Na maendeeo ma enenthi(<i>social Development</i>)</li> </ul>
<p style="text-align: center;"><b>CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>- Right of association ( COK 2010 Article 36) <ul style="list-style-type: none"> <li>- Right to equal treatment</li> <li>- Fairness and equity</li> </ul> </li> </ul>	

## DEPARTMENT OF ROADS, TRANSPORT & INFRASTRUCTURE

✓ ECM

✓ 2 Chief Officers

✓ 3 Directorates:

○ Directorate of Transport

○ Directorate of Roads infrastructure

- County transport including; County roads and Street lighting
- Storm water management in built up areas
- County electrification
- Green energy promotion
- Electricity and gas reticulation and energy regulation
- Traffic and parking
- Public road transport

- Kuseuvya malelu, siaao na mataa ma masoko
- Solar na sitima

### CONSTITUTIONAL RIGHTS AND RESPONSIBILITIES

- Right to good transport infrastructure
  - Free movement
  - Right to clean environment
  - Right to information e.g construction BoQs
- Right to quality services related to transport and infrastructure

# SECTION 2

## AN INTRODUCTION TO THE SUSTAINABLE DEVELOPMENT GOALS (ELIMU YA MALENGO ENDELEVU YA MAENDELEO)

SDG IN SWAHILI	FULL INFO ON SDG	SDG – GOAL TRANSLATED
<b>Goal 1</b> HALI AMBAPO HAKUNA UMASIKINI	End extreme poverty in all forms by 2030. - by the year 2030 nobody should be living in extreme poverty	Kumina ukya woonthe  (Ukya ni mwau?)
<b>Goal 2</b> HALI AMBAPO HAKUNA NJAA	End hunger, achieve food security and improved nutrition and promote sustainable agriculture	Kumina nzaa  Operation mwolyo out
<b>Goal 3</b> AFYA NZURI NA HALI NJEMA	Ensure healthy lives and promote well-being for all at all ages	Makueni Health care program
<b>Goal 4</b> ELIMU BORA	Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	Kisomo yoonthe kikonttye ene nthi- ECDE, Primary, Secondary, College, University, CTTI, Adult Education, Civic Education
<b>Goal 5</b> USAWA WA KIJINSIA	Achieve gender equality and empower all women and girls	Kukwata balancing ya uthukumi vamwe na kunenga vinya aa mwaitu na eitu



<p><b>Goal 6</b> MAJI SAFI NA USAFI</p>	<p>Ensure availability and sustainable management of water and sanitation for all</p> <ul style="list-style-type: none"> <li>- Access to safe and affordable drinking water.</li> </ul>	<p>Kutwiikanya kiwu nautheu kwa on the</p>
<p><b>Goal 7</b> NISHATI AMBAYO WATU WANAWEZA KUMUDU NA YENYE KUZINGATIA USAFI WA MAZINGIRA</p>	<p>Ensure access to affordable, reliable, sustainable and modern energy for all</p>	<p>Kila nyumba kutumia sola kana sitima vandu va kwananga miti na makaa</p>
<p><b>Goal 8</b> KAZI NZURI NA UKUAJIWA KIUCHUMI</p>	<p>Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all</p>	<p>Kila mundu athukume (muundani, wiani, biashara, ivalua ethwe na ukwati wake)</p>
<p><b>Goal 9</b> BIDII YA KAZI, UVUMBUZI NA MIUNDO MBINU</p>	<p>Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation</p>	<p>Twithwe na malelu maseo, tuseuyve ivanda sya utandinthya na viasala nene vamwe na kuseuyva sindu sya makuueni(industry)</p>
<p><b>Goal 10</b> KUPUNGUZA HALI YA KUTOKUWEPO USAWA</p>	<p>Reduce inequality within and among countries</p>	<p>Kuona yanya ya ala athwii na ala ngya</p>
<p><b>Goal 11</b> MAJIJI NA JUMUIA ENDELEVU</p>	<p>Make cities and human settlements inclusive, safe, resilient and sustainable</p>	<p>Kwithywa tutena slum Makueni, Andu mekale nyumba o nzeo Kuplan matown nesa</p>
<p><b>Goal 12</b> HAKIKISHA MIFUMO ENDELEVU YA UTUMIAJI WA RASILIMALI</p>	<p>Ensure sustainable consumption and production patterns</p>	<p>Kutumia rasilimali situ kwa nzia itekuminia nzyawa ila syukite</p>

<b>Goal 13</b> KUCHUKUA HATUA KUHUSU HALI YA NCHI	Take urgent action to combat climate change and its impacts	Climate change
<b>Goal 14</b> VIUMBE NA MIMEA YA MAJINI	Conserve and sustainably use the oceans, seas and marine resources for sustainable development	Makueni ndi ukanga lakini nitwaa makuyu kwoonda wa proteins na ta viasala
<b>Goal 15</b> VIUMBE NA MIMEA KWENYA NCHI KAVU	Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss	Kwikalanya kuseo kwa andu na nyamu vamwe na kusuvia mekalo maitu na ma nyamu
<b>Goal 16</b> AMANI, HAKI NA TAASISI IMARA	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	Silikali wa mwene nthe  Uatii wa miao  Haki sya onthe
<b>Goal 17</b> USHIRIKIANO ILI KUTEKELEZA MALENGO HAYA	Strengthen the means of implementation and revitalize the global partnership for sustainable development	Kukwatania na donor, NGOs na ithyi ene nikana kwithwe na maendeeo