

REPUBLIC OF KENYA



GOVERNMENT OF MAKUENI COUNTY



FY 2023/24 BUDGET CONCEPT NOTES

MARCH 2023

1. Project/Programme Background:

- i. Provide a brief overview of the project/programme, including its objectives, target beneficiaries, and expected outcomes.
- ii. Outline the linkage to the county development objectives

2. Rationale:

- i. Describe the problem or need that the project/programme aims to address, and provide evidence to support the need for intervention.
- ii. Identify all activities of the programme/project towards full completion.

3. Stakeholder Analysis:

- i. Identify the key stakeholders involved in the project/programme, including beneficiaries, implementing partners, government agencies, and other relevant organizations, and describe their interests, roles, and expectations.
- ii. Identify the cross sectoral linkages.

4. Resource Availability:

- i. Identify the resources required to implement the project/programme, including financial, human, and material resources, and describe how they will be obtained.
- ii. Develop a financing plan of all the activities towards project completion.

5. Implementation Arrangements:

- i. Describe the implementation arrangements for the project/programme, including the organizational structure, staffing, and management arrangements, and explain how they will support effective implementation.

6. Technical Feasibility:

- i. Assess the technical feasibility of the project/programme, including the availability and suitability of technology, availability of land, infrastructure, and other resources required for implementation.

7. Socio-Economic Viability:

- i. Assess the socio-economic viability of the project/programme, including its potential impact on the target beneficiaries and the broader community, and explain how it aligns with relevant policies and development goals.

8. Environmental Sustainability:

- i. Assess the environmental sustainability of the project/programme, including its potential impact on the environment and natural resources, and explain how it will address relevant environmental concerns.

9. Risk Analysis:

- i. Identify the key risks and challenges associated with the project/programme, including technical, financial, environmental, and social risks, and describe how they will be mitigated.

10. Conclusion:

- i. Summarize the findings of the preliminary appraisal, including the strengths, weaknesses, opportunities, and threats associated with the project/programme, and provide recommendations for further action.

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