



**GOVERNMENT OF MAKUENI COUNTY  
DEPARTMENT OF LANDS, MINING & PHYSICAL PLANNING  
P.O BOX 78-90300 WOTE, MAKUENI  
EMAIL: [lands@makueni.go.ke](mailto:lands@makueni.go.ke)**

**NECESSARY INFORMATION TO SUPPORT APPLICATION FOR GRANT OF  
LETTERS OF ADMINISTRATION**

- (1) Parcel No: \_\_\_\_\_
- (2) Name of Registered owner: \_\_\_\_\_
- (3) Person applying/providing information \_\_\_\_\_
- (4) Required Documents (Tick if available)
  - ❖ Death Certificate.      Letter from Chief confirming beneficiaries.

(5) Details of all beneficiaries/family members.

Name	Relationship	ID No.
(a) .....	.....	.....
(b) .....	.....	.....
(c) .....	.....	.....
(d) .....	.....	.....
(d) .....	.....	.....
(e) .....	.....	.....
(f) .....	.....	.....
(g) .....	.....	.....
(h) .....	.....	.....

(6) Names of 2 witnesses/guarantors (not beneficiaries)

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6. Proposed mode of sharing: a) Equal shares for all beneficiaries    b) Applicant to hold in trust for all the beneficiaries    c) Any other .....