

REPUBLIC OF KENYA

GOVERNMENT OF MAKUENI COUNTY



WOTE MUNICIPALITY
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REPORT ON 2ND QUARTER CITIZEN FOR A FY2025-26 FOR WOTE MUNICIPALITY

MUNICIPALITY	VENUE	DATE
WOTE	GREEN PARK –SOCIAL PARK	26. NOV, 2026

SUMMARY OF ATTENDANCE

GENDER	AGE			PWD	TOTAL
	Below 35	35-59	60 & Above		
MALE	17	32	14	4	63
FEMALE	28	21	5	3	54

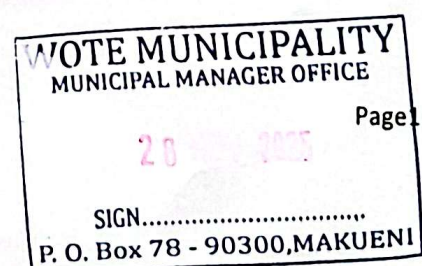
INTRODUCTION

The Urban Areas and Cities Act, 2012 (as amended in 2019), Section 22, provides citizens with the right to deliberate and make proposals regarding service delivery, as well as plans and budgets for urban areas. Further, the Wote Municipality Charter, Chapter 3, Sub-section 17 on Citizen Fora, mandates the Municipal Board to ensure the participation of residents in the management and administration of the Municipality.

In compliance with these legal provisions, Wote Municipality convened the 2nd Quarter Citizen Forum at Wote Green Park Social Hall. Representatives from various sectors, including business associations, elected leaders, investors, and special interest groups, were invited to participate in the forum.

AGENDA:

- Opening remarks by the Chair of the Urban Board
- Quarterly report to citizens by the Municipal Manager



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iii. Items where the Board sought citizen input:

- Stakeholder representation
- Urban service delivery
- Urban Investment Plan
- Wote Municipality by-laws

iv. Questions and answers session

v. Closing remarks by the Municipal Manager

1. Opening Remarks by the Chair of the Urban Board

The Chair of the Urban Board officially opened the meeting at 10:30 a.m. and outlined the agenda, emphasizing the importance of citizen participation in municipal governance and decision-making.

2. Quarterly Report to Citizens by the Municipal Manager

The Municipal Manager presented a comprehensive report covering the performance of the previous quarter. The report detailed progress achieved across various departments, as well as challenges encountered during implementation.

3. Items Where the Board Sought Input from the Public;

a) Stakeholder Representation

The Board Chair highlighted the significance of the Private Sector Engagement Framework (PSEF) as a guiding tool to strengthen private sector involvement in municipal affairs. She assured stakeholders that planning, budgeting, and project implementation processes would be conducted through continuous consultations with all relevant parties.

b) Urban Service Delivery

The Municipal Manager elaborated on the sixteen (16) services provided by the Municipality. She urged residents to fulfill their obligations, such as timely payment of required charges, to enable efficient and quality service delivery in line with the service charter. She further committed that all transferred functions, as outlined in the charter, would be fully implemented.

c) Urban Investment Plan

Municipal Planner presented the draft Wote Municipality Urban Investment Plan for FY 2026. Members of the public were invited to submit project proposals, which would later be prioritized by the Board based on urgency and availability of funds. It was noted that the proposed construction of the clothes market would be funded through the Economic Stimulus Programme (ESP) by the National Government and therefore would not be included in the municipal investment menu.

d) Wote Municipality By-laws



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The Municipality, with support from the Sustainable Urban Economic Development (SUED) Programme, has drafted six (6) by-laws. In addition, the municipal technical team developed five (5) more, bringing the total to eleven (11) by-laws aimed at comprehensively addressing municipal operations. Upon finalization, the by-laws will be subjected to public participation for sensitization and adoption.

4. Questions and Answers Session

Following the presentations, the floor was opened for participants to seek clarifications, raise concerns, and provide suggestions. Municipal officials responded to the issues raised and provided necessary clarifications.

5. Conclusion

The Citizen Forum successfully facilitated inclusive public participation in municipal planning and decision-making processes. The forum ensured equitable representation of all seven (7) wards within Wote Municipality, as well as participation from investors and other key stakeholders.

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Date: 28/11/2025

Approved by:

Name: Everlyn Mutua

Signature: [Signature]

Date: 28/11/2025

Municipal Manager – Wote Municipality

