REPUBLIC OF KENYA

GOVERNMENT OF MAKUENI COUNTY





EMALI-SULTAN HAMUD MUNICIPALITY

P.O. BOX 78-90300 MAKUENI

Web: <u>www.makueni.go.ke</u> 0716-418-984 Email: <u>emalisultan.municipality@makueni.go.ke</u>

REPORT ON ELECTION OF MARKET COORDINATION COMMITTEE FOR EMALI BUSINESS CENTRE

Date: 30th May 2024

Venue: Emali Business Centre

Present:

- 1. Philip Ngila Municipal Manager
- 2. Mark Ndunga Municipal Administrator
- 3. Rosemary Nyamu Receiver of Revenue
- 4. Benjamin Malila Public Participation Officer
- 5. Stephen Mwania Accountant
- 6. Cynthia Muthiani Environment Officer
- 7. Charity Musyoki Social Development Officer
- 8. Purity Muya Procurement Officer
- 9. Representatives from the Office of the MCA Emali/Mulala Ward
- 10. Emali Business Centre Traders

Background/Chronology

Following a public forum between the Municipality team and traders held on 2nd May 2024 at the Emali Business Center. A public notice dated 13th May 2024, notifying traders of election date to be 28th May 2024, detailing the guidelines on the election of the Emali Business Centre Coordination Committee and a public notice postponing the elections to 30th May 2024 to accord residents ample time to take part in County Assembly public participation. The municipality conducted successful elections today to establish a committee comprising of 15 members, each representing a distinct subsector within the Fresh Produce sector. The primary aim of the committee is to coordinate and oversee the operations of the Emali Business Centre effectively.

Sub-Sectors identified

Thirteen (13) sub-sectors had initially been identified.

- 1. Onions
- 2. Watermelon
- 3. Cabbages
- 4. Cereals
- 5. Sukuma wiki
- 6. Avocado
- 7. Highway hawkers
- 8. Mixed retail fruits
- 9. Highway stalls
- 10. Tomato wholesale
- 11. Disability (PWD)
- 12. Youth
- 13. Mixed Retail Stalls

However, the traders requested addition of 2 sub-sectors which had not been identified.

- 1. Green maize and peas
- 2. Wholesale Mixed Fruits

Validation of Eligible Sub sector representatives

- Eligibility Verification (Pursuant to Election Guideline No. 3)-All representatives were found to be eligible as they are allottees/beneficiaries within the Emali Business Center.
- Compliance Check (Pursuant to Election Guideline No. 4)-It was found that none of the representatives were up to date in the payment of rent and necessary permits.

Interim Measures

• Due to the non-compliance with rent and permit payments, an interim committee and executive committee were established. The committee will remain in place until the representatives achieve full compliance with the aforementioned requirement.

Constitution of the interim committee

The Market Coordination Committee, which is well constituted consists of the following members;

S/N	Name	ID.No	Phone no.	Sector
1.	Beatrice Ndile	11677710	725347572	Highway stalls
2. Nicholus Muli		24411271	758066201	Cabbages
3.	Dorothy Nzomo	9635404	729313334	Mixed retail fruits
4.	Jones Muendo	29712042	719536007	Onion whole sellers
5.	Caroline Mulwa	20055847	721968836	Cereals
6.	Catherine Musyoka	13026333	710777393	Sukuma Wiki
7.	Rhodah Ndanu	21208141	720875502	Mixed Retail stalls
8.	Joseph Muisyo	11110819	723817681	Avocado
9.	Darius musyoka	30521997	746459370	Youth

10.	beatrace kitonga	21866346	716900557	Tomatoes
11.	Jackline kavili	44231149	712204723	Green maize and peas
12.	Albanus Mwololo	7801084	700670448	Wholesale Mixed Fruits
13.	Henry Sila	27635162	714936834	Watermelon
14.	Judith mwendi	32633433	720791291	PWD
15.	Francis mwangangi	26909267	769954339	Highway Hawkers

The interim executive committee

The municipality also established an intern executive committee drawn from the fifteen sector representatives.

S/N	Name	ID.No	Phone no.	Role
1.	Nicholas Muli	24411271	758066201	Chairperson
2.	Henry Sila	27635162	714936834	Secretary
3.	Rhodah Ndanu	21208141	720875502	Treasurer

Committee Formation

- 1. **Composition**: The committee will consist of 15 members, one from each sub-sector.
- 2. **Representation**: It ensures gender balance, youth, and marginalized groups' representation.
- 3. **Eligibility**: Committee members are allottees/ beneficiaries within the Emali Business Centre.
- 4. **Term**: This is an interim committee, which shall be reviewed upon compliance.
- 5. **Selection**: Representatives were chosen by consensus or election within their sub-sector.
- 6. **Executive Committee**: After forming the interim committee, an interim executive committee comprising a Chairperson, Secretary, and Treasurer was voted in by all subsector members through acclamation.

Reporting

- The committee will report to the Market Administrator/Manager or an assigned municipal officer
- An interim market administrator was nominated by the Municipality.

Interim Committee Mandate

The following shall be the mandate of the market coordination committee:

- 1. Assist in the effective management of Emali Business Centre
- 2. Establish/develop and submit an internal regulation/governance mechanism
- 3. Establish and present for approval guidelines for wholesale/retail operaú)ns.
- 4. Support & Enhance revenue generation in market
- 5. Recommend on the kind of business that can/cannot be operated In the new market.
- 6. Support the relevant authorities in the coordination of traders' input and in the operations and management of the market.
- 7. Advise or assist the relevant authorities in the process of allocation of market shops or stalls

- 8. Facilitate resolving disputes resulting from operations of the market
- 9. Identify any emerging issues or challenges resulting from the operations of the Bustness Centre and propose/ adopt measures to resolve the problems or issues where appropriate or advise the relevant authorities on appropriate measures to be adopted in resolving the issue.
- 10. Promote the welfare of the traders in the Business Centre.
- 11. Promote the welfare of customers/ buyers
- 12. Promote maintenance of market sanitation services in liaison with the Market Administrator.
- 13. Ensure traders maintain the cleanliness of their stalls at all times.
- 14. Ensure observance of proper solid and liquid waste management.
- 15. Ensure the aisles are free from obstructions to allow smooth flow of customers.
- 16. Ensure the market facilities are protected from damage/vandalism.
- 17. Ensure compliance to rules and regulations the Business Centre.

Conclusion

The establishment of the Coordination Committee aims to foster effective management, promote welfare, enhance revenue, and maintain high operational standards within the Emali Business Centre. Through inclusive representation and structured governance, the committee will address the needs and challenges of the various sub-sectors, ensuring a thriving market environment.

Report Prepared by:

Mark Ndunga

Municipal Administrator

Pictorials



Fig 1: Overview of the guidelines governing the Election by the municipal manager



Fig 2: The Municipal team verifying & validating records of the representatives elected by different sectors to the Emali Business Center Committee.



Fig 3: Representatives elected by different sectors to the Emali Business Center market coordination Committee.



Fig 4: The Interim Executive Members of the Emali Business Center Committee



Fig 5: The interim Emali Business Center Committee giving his remarks





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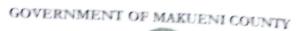


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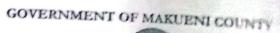
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