

REPUBLIC OF KENYA



GOVERNMENT OF MAKUENI COUNTY

WOTE MUNICIPALITY
OFFICE OF THE MUNICIPAL MANAGER
P.O. BOX 78-90300
MAKUENI



Web: www.makueni.go.ke

Email: wote.municipality@makueni.go.ke

VACANCIES

Wote Municipality was established through the Wote Municipal Charter approved by the County Assembly in June 2018, in accordance with the Urban Areas and Cities Act (UACA) of 2011(Amended 2019).

In order to strengthen service delivery, the Municipality wishes to engage competent and qualified enforcement officers to fill the following position:

MUNICIPAL ENFORCEMENT OFFICERS- 6 POSTS

Terms of engagement: 6months contract

Salary: Gross salary Kshs 15,000

(a) Duties and Responsibilities

1. Carrying out regular patrols in the parking areas and bus parks to ensure orderly parking and traffic management.
2. Ensure revenue collection and compliance with the relevant laws
3. Ensure compliance with Municipal by-laws
4. Maintain law and order in trading centers within the municipality
5. Screening of persons entering public places, undertake crowd control and coverage duties.
6. Protect Municipal properties and premises.
7. Maintain daily signal logbook (occurrence book)
8. Driving o Municipal vehicles and motorcycles,
9. VIP protection and execution of other duties as may be assigned by the immediate supervisor.

(b) Requirements for Appointment

For appointment to this position, a candidate must: -

- (i) Be a Kenyan Citizen;
- (ii) Have a Kenya Certificate of Secondary Education, mean Grade D (Plain) or its equivalent qualification recognized in Kenya;
- (iii) Be physically fit
- (iv) Be a resident of Wote Municipality
- (v) A valid driving license shall be an added advantage
- (vi) Meet the requirements of chapter six of the Constitution of Kenya 2010 on leadership and integrity and Article 232 on values and principles of public Service.



HOW TO APPLY

Applications may be submitted either in soft via the email address wote.municipality@makueni.go.ke or as hard copies delivered to the address provided below, or hand delivered to Wote Municipal Offices Red Dot Plaza 3rd floor next to KCB.

The Manager,
Wote Municipality.
Red Dot Plaza 3rd floor
P.O Box 78-90300 Makueni



All applications should be submitted by close of business on 14th October 2025.