

KIBWEZI - MAKINDU WATER AND SANITATION COMPANY.LTD



DC's office compound
P.O. BOX 104 – 90137 KIBWEZI
Tel: 0711697087

Email: info@kibmawasco.com

VACANCY ANNOUNCEMENT

Kibwezi-Water and Sanitation company limited (KIBMAWASCO) is a water service provider established under Makueni County Water Services Act of Makueni County Assembly (Makueni Acts No. 3 of 2020) to provide clean portable water and Sanitation services to the residents of Makueni in Kibwezi, Makindu, Mtito Andei and its environs. To achieve, this we wish to recruit a competent and qualified person to fill the following position.

| S/No. | JOB TITLE | JOB REF. No. | No. OF POSITIONS | TERMS OF SERVICE |
|-------|--------------------------|--------------------|------------------|---|
| 1.0 | Internal Audit Assistant | KIBMWSC/05/2026/07 | One (1) | Three (3) years contract renewable subject to satisfactory performance. |

Internal Audit Assistant – KM 6

Objective

To conduct internal audits and reviews of financial, operational, and compliance systems, providing independent assurance on governance, risk management, and internal controls within KIBMAWASCO.

Reporting to the Senior Internal Auditor

Remuneration- It will be as guided by the company salary structure.

Duties and Responsibilities

1. Assist in conducting routine and special audits across departments.
2. Verify accuracy and completeness of financial records and supporting documents.
3. Participate in risk assessment and evaluation of internal controls.
4. Support the preparation of audit working papers and documentation.
5. Assist in compiling audit findings and drafting audit reports.
6. Follow up on implementation of audit recommendations.

7. Ensure compliance with internal policies, procedures, and statutory regulations.
8. Maintain confidentiality and integrity of audit information.
9. Support the Audit and Risk Committee with documentation and logistics.
10. Perform any other audit-related duties as assigned.

Requirements for Appointment

1. Diploma in Accounting, Finance, Auditing, or a related field from a recognized institution.
2. Degree in the relevant field will be an added advantage.
3. CPA Part I or equivalent professional qualification.
4. Minimum of three (3) years relevant work experience in a comparable position.
5. Proficiency in computer applications and audit software.
6. Knowledge of internal audit standards and public sector financial regulations.
7. Shown merit and ability as reflected in work performance and results.

Other Requirements

- 1) Be a Kenyan citizen,
- 2) Candidates must attach a clear copy of their national identity card or passport,
- 3) Satisfy the requirements of Chapter Six of the constitution of Kenya 2010 by obtaining clearance from Higher Education Loans Board (HELB), Directorate of Criminal Investigation (DCI), Kenya Revenue Authority (KRA), Credit Reference Bureau (CRB) and Ethics and Anti-Corruption Commission (EACC). These must be availed at the interview.

Application Procedure

Interested and qualified candidates should submit their applications addressed to;

The Managing Director,

Kibwezi-Makindu Water and Sanitation Company Limited,

P.O Box 104 – 90137,

Kibwezi.

together with updated CV, copies of academic and professional certificates, and testimonials to:

Email: human.resource@kibmawasco.com

And

Delivered by hand at the reception desk of Kibwezi Makindu – Water and Sanitation Company Limited offices located at DCC’s Office compound Kibwezi on or before **5.00pm 30th May 2026**. KIBMAWASCO is an equal opportunity employer. Youth, women and persons with disabilities are encourage to apply.



**KIBWEZI - MAKINDU WATER
AND SANITATION CO LTD.
P. O. Box 104 - 90137,
KIBWEZI**

The Managing Director

Kibwezi-Makindu Water and Sanitation company limited.